

Minutes of the meeting held on Thursday 17 January 2019 at 6.30pm at the Waterfront and Solent Surgery

Present: Colin Bell (Chair), Alan Johnston (Vice Chair), Gill Johnston (Treasurer), Pauline McMahon, June Matthews, Polly Read, Pam Sexton, Sandra Wilkinson and Jill Tomlin (Secretary)

There were no apologies.

In Attendance: Dr Simon Sherwin

Minutes of Previous Meeting.

The Minutes of the last meeting on 20 September 2018 were agreed and signed by the Chair.

Matters Arising

Declaration of Confidentiality

The Chair had discussed the form of the Declaration to be signed by each PPG Committee member with Sarah Trompetas, the Practice Manager and it was agreed that the one used for surgery staff was over-complicated for our use as no access to confidential records was ever likely. A simpler version was agreed and a copy signed by all Committee members.

Flu Clinic Feedback

It was generally agreed that the clinic was fairly quiet with fewer Patients attending, many of whom did not stay in the hall for refreshments as usual. Dr Sherwin explained that, in view of the late availability of the vaccines, many patients had been vaccinated whenever they attended for a surgery appointment. This approach was adopted to pre-empt losing patients to local pharmacies for their injections. Also, it was a very cold day and the doors were required to be open so people did not linger after their injections. However, Dr Sherwin reported that the Practice was the best performing on flu vaccinations in the CCG. It was agreed that an earlier date for 2019 should be arranged if possible, subject of course to the availability of the vaccines. The Chair would, at this stage, provisionally book the hall for 5 and 12 October 2019.

Treasurer's Report

Gill Johnston presented the financial report. Expenditure totalled £105.55 and included £44.29 for the hire of the AGM hall, £6 for AGM printing, £51.36 for AGM refreshments and £3.90 for stationery for the Secretary. Income totalled £705.33 and included £53.33 from the raffle, £341.30 from the Tombola. £10.48 from teas and coffees and a donation of £300.00. £0.22p was received in interest leaving a balance of £1.926.88.

Practice News and Developments

Dr Sherwin described how the completed extension to the surgery was now being used. He and Dr Hoyle were using the 2 new consulting rooms and Dr Hoyle's old room was now a second treatment room. Dr Vicky Blythe, GP Registrar and Dr Joanne Parker, retained GP, were now working at the surgery, both part-time. At present, Dr Hoyle was monitoring Dr Blythe with the result that he was

seeing fewer patients personally but this would change as Dr Blythe became more experienced. Receptionist Sally had left and been replaced by Laura who was still under training.

Locality News

The CCG had now put both the 111 out of hours service and the GP hub out to tender. Dr Sherwin reported that it was likely that the 111 Service would go to a new provider with doctors and nurses available in the centre to the call handlers. The extended hours GP service, currently provided by TPAL would change at the end of June and a local hub in Totton or the Waterside take its place. Details were not yet agreed. Dr Sherwin had resigned as Clinical Lead due to the unsatisfactory nature of the changes.

2019 Calendar of Dates

The list of dates for 2019, circulated by Colin Bell, was agreed.

Open Meetings 2019

Various suggestions had already been proposed including a talk on Low Impact Yoga by a Totton GP. Dr Hoyle had advised that this was not possible for the April Open Meeting. However, Dr Sherwin reported that he had asked the CCG Lead on Activities, Amanda Glenn, if she would give a presentation. She had provisionally agreed, subject to the approval of the PPG. It could be entitled "Health Promotion" and would be a lighter topic following recent more serious subjects. Members agreed it would be interesting and useful. A talk by the Frailty Service Community Matron was also considered for the AGM in October. The presentation by Neil Hardy on Medicines Optimisation had been very well received and Neil had praised our PPG meeting on Twitter with the result that he was repeating his presentation to other practices in the CCG area. Dr Sherwin noted the trend to merging practices for example in Totton and New Milton but so far, mergers had been resisted on the Waterside. Working in clusters was being adopted as an alternative way forward for our local practices. Other suggestions for topics were aired including a health-related quiz and the role of alternative medicines alongside GP services but it was agreed these would not be pursued at present. A talk by a physiotherapist was agreed as a second topic at the April meeting and Sandra Wilkinson and Colin Bell would pursue this with Caroline Pepper who had given a presentation some time ago. An earlier start time of 7pm for the Open and AGM Meetings was suggested by the Chair and agreed.

Possibilities for Spending PPG Monies

Any items needed by the Practice which could appropriately be funded by the PPG monies were currently being discussed by staff. These should contribute to patient care and not to items or services which should be provided by the Practice. Dr Sherwin mentioned a Blood Pressure machine in the surgery waiting area but there could be a difficulty with patient privacy. An appropriate machine and cost would be investigated and DR Sherwin would report back to the Committee.

Expansion of PPG Activities

The focus of a PPG was to reach out to all the patients of its Practice and the Committee discussed whether this was being achieved and if not, how matters could be improved. The difficulty of

including younger patients were acknowledged as they tended to be preoccupied with work and family matters. It was agreed to pursue the idea of a questionnaire directed to a few random sessions at the Practice when a variety of views could be sought. This activity would also serve to highlight the existence of the PPG for patients. The Practice Manager and partners would discuss the content of a questionnaire. Also, inter-action with other local PPGs could be useful to assess their activities and whether they would be useful for our Practice, although it was agreed not to pursue this until the CCG had completed restructuring for Totton and the Waterside.

Matters Raised by Committee Members

There were none.

Date of Next Meeting

The next Committee meeting would be on Thursday 21 February 2019 at 6.30pm. Polly Read gave her apologies.

The meeting closed at 7.30pm.

Jill Tomlin Secretary

Distribution: All Committee members, Dr Hoyle, Dr Sherwin, Sarah Trompetas, Practice website and waiting room file